



FLORIDA ARTS COUNCIL
MINUTES
SARASOTA
MARCH 18, 2003



In Attendance:

Florida Arts Council	Staff
Beth Mason, Chairman Margo Bindhardt, Vice Chairman Ron Mason, Secretary Alejandro Aguirre David Bear Jacqueline Bradley Patricia Caswell Barbara Fowler Roy Hunt Christopher Larmoyeux I. Stanley Levine Sibille Pritchard Dolph von Arx Margaret Wise	JuDee Pettijohn, Director Linda Downey, Bureau Chief Dianne Alborn Donald Blancett Tanja Jones

I. Call to Order

Chairman Beth Mason called the meeting to order on Tuesday, March 18, 2003, at 9:15 a.m. at the Center for the Arts and Humanities in Sarasota.

II. Introduction of Council, Staff and Guests

Chairman Mason invited Council members, Division staff and audience participants to introduce themselves.

III. Chairman's Comments

Chairman Mason reported that she attended the opening of the John Biggers exhibition at the Lake Wales Arts Council; spoke at the Ringling Arts Symposium in Sarasota in February with JuDee Pettijohn, who made an excellent presentation on the history and purpose of the Division of Cultural Affairs; attended the dedication and opening of the Hoffman Center at Ruth Eckerd Hall; and attended a luncheon with Ron Mason at the Tampa Bay Performing Arts Center where they were updated on the Center's future plans.

IV. Director's Comments

JuDee Pettijohn deferred her comments to the Governmental Affairs Discussion.

V. Adoption of Agenda

Margo Bindhardt moved for approval of the agenda. Ron Mason seconded the motion. The motion carried.

VI. Approval of Minutes from November 2002 Meeting

Chairman Mason pointed out a typo on page five of the minutes from the November 2002 meeting. The word "meeting" was spelled incorrectly and asked that it be corrected. Ron Mason moved to approve the minutes as corrected. Sibille Pritchard seconded the motion. The motion carried.

VII. Jonathan Katz, Chief Executive Officer, National Assembly of State Arts Agencies and Margaret S. "Tog" Newman, Chairman, National Assembly of State Arts Agencies

Mr. Jonathan Katz and Ms. Newman spoke extensively to the Council about the status of the arts on a national level and successful advocacy techniques.

VIII. Review of Florida Arts Council Meeting Calendar

Chairman Mason reviewed the schedule of upcoming meetings.

IX. Guest Speaker on Agenda by Special Request

The following individuals presented an organizational update to the Council:

Nancy Roucher, Cindy Lippert and Susan Burke, with the Community/Schools Partnership for the Arts.

X. Business Items

A. Review of Florida Arts Council Meeting Calendar – Chairman Mason reviewed the schedule of upcoming meetings.

B. Review of Florida Arts Council Appointment Terms and Member Profile – JuDee Pettijohn presented a recommendation to the Council to change the membership appointment dates.

Currently, Florida Arts Council members' terms begin October 1 and end September 30 of the last year of the term. In 2002, the Florida Legislature passed a bill that changed appointments enabling the Governor to make appointments for 4-year terms, and the President of the Senate and Speaker of the House to each make appointments for 2-year terms. Elections for these appointing authority posts are routinely held in November of the applicable election years. The recommendation was to change the term of membership on the Florida Arts Council to begin January 1 and end on December 31, allowing newly-elected appointing authorities to make selections of members following their election. Ms. Pettijohn also pointed out that this recommendation would not require a change to Florida Law or the Division's administrative rules.

Roy Hunt moved approval of the policy change. Margo Bindhardt seconded the motion. Following Council discussion, the motion passed.

Ms. Pettijohn also presented a Council member profile that was created to assist appointing authorities with making selections of appropriate members for FAC appointment. Stanley Levine suggested that the statutory reference be included as part of the profile sheet.

C. 2002-2003 Grants Program Budget Update - Don Blancett updated the Council on the status of the current-year budget. No motion was required.

D. 2003-2004 Proposed Grants Program Budget – Don Blancett presented a summary and detail of the estimated revenue and expenditure line items for the 2003-04 Grants Program. Revenue items under *Income, Federal* were listed as TBD as the Division is awaiting grant award notification from the NEA. Revenue items under *Income, State* were also listed as TBD and the subtotal based on a lump sum appropriation recommendation from the Governor.

Chairman Mason announced the appointment of a committee to specifically work with the Division to determine program priorities for 2003-04. The proposed committee members will be Roy Hunt, Chairman; Alejandro Aguirre; Margo Bindhardt; Beth Mason and Dolph von Arx. Sibille Pritchard moved approval of the budget committee with Jacqueline Bradley seconding. The motion was approved.

E. Governmental Affairs Discussion – JuDee Pettijohn began her report by reviewing the administrative changes to the Division of Cultural Affairs as a result of the constitutional revisions. The Division now functions under an appointed Secretary of State who reports to the Governor. The Department's new Secretary of State is former Mayor of Orlando, Glenda E. Hood. Secretary Hood has a proven track record of support and understanding of the arts and cultural activities.

Ms. Pettijohn recommended that everyone access MyFlorida.com and read Governor Bush's "State of the State Address" in which he mentioned his priorities of economic and community development, programs for families, programs for elders, etc. The arts and culture are a part of each of these priorities.

The Division has been busy fulfilling its statutory mission of beautification of the Capitol. The Division has placed artwork in several legislators' offices such as the Senate President, the House Speaker, the Appropriations Committees, etc. A letter has also been developed and given to legislative offices to contact the local arts agency in their county or their arts license plate recipient in order to coordinate the placement of artwork in their offices. Also, the Governor asked for a specific exhibition in the rotunda of the Capitol.

Ms. Pettijohn read a letter that was distributed to all legislators at the opening day of session that asked each legislator to identify and secure donated artwork from artists in their communities to establish the Spouses Art Association of the Florida Legislature, which would become a permanent part of a bank of artwork for the legislature.

Ms. Pettijohn began her legislative report by reviewing the Governor's budget recommendations, to be distributed in a lump sum amount. Nonrecurring programs were recommended for zero funding. Ms. Pettijohn reminded the field that it is the responsibility of the cultural constituency to advocate for arts funding. In the program areas, all programs would remain; however, four staff positions were identified for elimination.

Another legislative recommendation is a change to the Florida Arts License Plate Program. The bill would take the Division of Cultural Affairs out of the loop as far as the processing of proceeds from plate sales.

The Governor is also recommending the merger of the Department of State and the Department of Community Affairs. Ms. Pettijohn distributed a copy of HB 1687, which contains the authorizing language to merge the departments. The bill also directs the departments to submit a report to the legislature in October 2003 on how the programs would be affected or changed, requiring that constituent input be sought on any program changes.

Chairman Mason read a draft version of a Florida Arts Council position paper. With the Council's permission, she would like to present the paper to the Secretary of State and ask that she then forward it on to the Governor. Roy Hunt moved approval of the position paper with Patricia Caswell seconding. Following Council discussion, the motion was approved. Chairman Mason asked that any members not leaving Sarasota right away, remain and assist her in finalizing the position language while the meeting remains in a public notice period. See **Attachment A** for a copy of the position paper.

F. Florida Arts License Plate Program Update - JuDee Pettijohn reported on the arts license plate sales figures through December 2002. Total sales have generated over \$5,010,900 and the plate continues to rank seventh in cumulative collections out of the 55 specialty plates available in the state.

For informational purposes only. No motion was required.

G. Art in State Buildings Program Recommendations - JuDee Pettijohn reviewed the results of selection committee meetings for sites at Florida A&M University/Florida State University, University of Central Florida, University of South Florida, Florida International University, and Florida Gulf Coast University for a total acquisition of \$173,946.

Stanley Levine moved approval of the selection process. Jacqueline Bradley seconded the motion. The motion carried.

H. Arts in Education Program Update – Linda Downey reported that the Arts in Education Program received a total of 109 grant applications; 105 are eligible for a total funding request of \$1,275,678. Panels will convene in Tallahassee on March 6 to review six Artist Residency Level I, 15 Artist Residency Level II, 18 School Based Arts in Education, three Partnership Level I and 12 Partnership Level II grants. They will also meet March 7 to review 51 Partnership Level II grants.

ACE Day at the Capitol will take place on March 6, 2003, in Tallahassee. This year ACE will be joining the Department of Elder Affairs in the Capitol Courtyard. The ceremonies will begin at 12:00 p.m. Scholarship recipients of the First Lady's Arts Recognition Program will have their artwork on display at the Arts Learning Gallery.

The ACE Summer Leadership Conference will be held June 13-14, 2003, in Miami Beach at the Rodney Hotel. The theme of the Conference will be "Literacy through the Arts."

NASAA Arts Education Advisory Group - Dana DeMartino attended a committee meeting in San Francisco to begin work on developing and implementing the Professional Development Plan for Arts Education (AE) managers. Priorities identified by the committee were to assist AE managers to create an independent professional development plan per state but in the meantime, the committee would design activities for the year including: (1) design a topic-based institute on research; (2) develop a mentoring program both for new AE managers and for experienced AE managers who need to learn new skills or enhance their knowledge; (3) consider how best to synthesize research, national trend data and other lengthy reports to make the information easily accessible and useful to AE managers and their constituency; (4) redesign the old PD-TAP program; (5) continue to examine and use the data from the self-assessment survey; (6) organize a delegation to attend Crossing Paths, the biannual convening of the education managers of symphonies, theatres, operas and dance companies. In addition, the committee discussed the role of the unfilled three at-large positions on the committee, which will be based on priorities and needs of the Plan. The Plan will be unfolded at the NASAA Conference in Charleston, S.C.

In addition to meeting with the Advisory Group, Jonathan Katz from NASAA and Doug Herbert from the NEA, joined the group to discuss their perception of the current trends in the field of arts education. Some of those included: (1) the growth in the National Guild of Community Schools to more than 700 along with the charter

school movement and the increase in children's museums; (2) emphasis on the validation of state testing and research based findings; (3) parental choice in schools; (4) growth of after-school programs and initiatives; (5) 77% of children going on field trips and experiencing artist residencies; (6) models of leadership and leaders stepping up to the plate - these models vary according to the culture; (7) focus on advocacy materials such as Gaining the Arts Advantage; (8) implementing community partnerships - cited the Sarasota model; (9) empirical studies showing that the relationship between faculty and staff impacts student achievement; (10) No Child Left Behind Act with funding from the U.S. Department of Education being funneled through state DOEs; and (11) a broad endorsement of arts learning from principals, Business Week, PTAs and the National Arts Education Association.

Southern Arts States Cluster Meeting - Dana DeMartino met with AE managers from Kentucky, Alabama, Georgia, Tennessee, and South Carolina in San Francisco to discuss state budget cuts proposed for FY 2003/2004, their potential impact on state cultural programs, and recommendations/solutions for the future. Alabama reported no proposed staff or program cuts but administrative budget cuts in the range of 2-5% are being considered; Florida has four staff cuts and program reductions pending; Georgia reported no staff or program cuts proposed with an increase in program funding possible; Kentucky anticipates no staff or program cuts; Tennessee reported 2-5% in proposed administrative budget cuts but no staff or program cuts; South Carolina reported a potential budget reduction of 2% but no cuts in staff or programs. Most AE managers felt that it was too early to discuss impact to their service area. South Carolina has been particularly proactive with respect to protection of staff and programs. Georgia, on the other hand, is focusing on the development of bigger and better arts education programs to the field. Previously, Georgia had contracted with Young Audiences to run their Artist Residency Program. Solutions and recommendations for the future include (1) tighter agency relationships with Governor, Legislators and stakeholders; and (2) strong positioning of agency programs and their impact on the field so that programs and agencies are strongly identified with positive change and forward thinking.

Following her report, Ms. Downey noted that this item was for informational purposes only and that no motion was required.

I. Fellowship Program Recommendations – Linda Downey reported that the Division will assess the Florida Individual Artist Fellowship Program, as it is approaching its 25th anniversary. Almost 1,000 artists in the fine and performing arts have received statewide recognition and monetary awards. The Division would like to ask Florida's artists and the organizations who serve them, to participate in an assessment of services to individual artists, to explore how those services might be expanded beyond the limited number of fellowship awards and be adapted to provide additional and broader opportunities for the more than 85,000 artists living in the state.

Ms. Downey proposed that the Council appoint a "Services to Individual Artists Task Force" which would comprise of Council members, artists from the various disciplines and representatives from organizations that directly serve artists. At the Task Force's directive, Division staff will create and distribute statewide a survey that will identify what the current needs of the artists are and how they may best be served. Notices were sent out to the field announcing the postponement of the application deadline.

Ms. Downey presented a list of potential task force members from the field. Ms. Downey announced that Ken Rollins would also be added to the list of potential field members. Chairman Mason announced that the following Council members would serve on the Task Force: I. Stanley Levine, Chairman; Alejandro Aguirre; David Bear; Barbara Fowler; and Margaret Wise. Stanley Levine suggested that the field representatives be more geographically distributed, that art and public places representatives be added, and also recommended the appointment of Rem Cabrerra as a field representative.

Ms. Pettijohn mentioned that this review process would also respond to recommendations of the OPPAGA report where concerns were raised that the Fellowship Program was costing too much to administer.

J. State Service Organization Program Revisions – Linda Downey reviewed plans to move the State Service Organization Program to multi-year funding. All ten of the currently funded organizations were surveyed by providing them with a copy of the proposed procedural changes and were asked to respond by February 17. Ms. Downey reviewed some of the comments received from the organizations.

Funding would be determined through the development of three or four clusters, taking into consideration 1) the organization's budget size, and 2) the scope of programs offered. As this method had just been introduced prior to the Council meeting, program administrator Valerie Ohlsson will send the information back to the organizations to have them agree on their cluster grouping for funding purposes.

Ms. Downey asked the Council to approve two items:

1. The process for designating the organizations for a 3-year funding period, based on staff evaluation of written materials and recommendation to the Council.
2. Ms. Ohlsson has reviewed the materials for the ten organizations that are currently funded and feels that they meet the proposed criteria and language; therefore, recommending that the ten organizations be designated as State Service Organizations.

Dolph von Arx moved approval of the recommendations, with Margaret Wise seconding. The motion was approved.

X. Committee Reports

A. Quarterly Assistance/UACAP Committee Report – Margaret Wise, Committee Chairman, reviewed the report as follows:

The Quarterly Assistance Program Grant Review Committee got underway in Sarasota on March 17, 2003, at 9:00 a.m. with committee members Patricia Caswell, Barbara Fowler, and David Bear to review applications for the Fourth Quarter.

Funding was considered for twenty Quarterly Assistance applicant organizations with a total request of \$30,280. After detailed discussion on the merits of each, the committee recommended nineteen applications for full funding for the total of \$28,780. One application, 03-5480, Museum of Dance Arts, Inc., was not eligible for funding.

The committee also reviewed two Local Arts Agency applications following the guidelines for that program; the two applications both exceeded the minimum score

and are eligible for funding through that program. These were 04-8027 The Gulf Alliance for Local Arts, Inc. and 04-8028 Pasco Fine Arts Council, Inc.

The chair thanked the committee members and adjourned the meeting at 11:40 a.m.

At the conclusion of Mrs. Wise's report, Roy Hunt moved approval of the recommendations. Sibille Pritchard seconded the motion. The motion was approved. See **Attachment B** for a list of funding recommendations.

B. Cultural Support Grants Task Force – Ron Mason, Task Force Chairman, began the discussion by reviewing the purpose of the committee, which was to conduct a program review through communication with the field. The Task Force has met six times since July 2002. Mr. Mason deferred to Tanja Jones for the presentation of the Task Force recommendations.

Ms. Jones presented the following recommendations for the Council's consideration:

1. The Task Force recommends that at least three (3) Cultural Support Grants panel meetings be held in either Tampa or Orlando during the Spring 2004 panel season.
2. The Task Force recommends that no Division-coordinated site visits be organized as a part of the application review process during the next round of Cultural Support Grants applications. The Task Force also recommends that this issue continue to be explored with those organizations that express the most desire to have site visits as a part of the application process.

Recommendations for issues concerning language for the level specific program objectives, minimum scores for funding eligibility, minimum awards, and the methods for general support award determination were still in need of refinement at the conclusion of the February 17, 2003, conference call meeting. Chairman Ron Mason appointed a subcommittee of field representatives to work directly with staff to develop proposed solutions for the Task Force to consider. A meeting was held on March 5th in Tallahassee. Recommendations from this subcommittee are as follows:

3. The Task Force Subcommittee recommends adoption of the proposed Cultural Support Grants Program goals and objectives.
4. The Task Force Subcommittee recommends the use of tiered minimum scores for different program levels, which includes raising the minimum fundable scores for General Program Support applicants from 75 to 80 for Levels 1 and 2, and to 85 for Level 3.
5. The Task Force Subcommittee recommends raising the minimum award to \$2,500 and raising the minimum operating budget required for Level 1 to \$25,000.
6. The Task Force Subcommittee recommends raising the minimum request amount for Level III applicants to \$100,000.
7. The Task Force Subcommittee recommends the use of new funding methods:
 - A. that employ a base award and competitive funding elements for General Program Support applications achieving the minimum eligible score;
 - B. that allocate 75% of available funds for the base award; and
 - C. that allow panelists the option of choosing the funding method for eligible Specific Project applications.

At the conclusion of Ms. Jones' report, Ron Mason moved approval of the Task Force and Subcommittee recommendations. Margo Bindhardt seconded the motion. The motion was approved.

C. Visioning Committee Report – Christopher Larmoyeux, Committee Chairman, reviewed the report as follows:

Chairman Christopher Larmoyeux called the meeting to order on March 17, 2003, at 9:02 a.m. at the Van Wezel Performing Arts Center. Committee Members in attendance were Beth Mason, Dolph von Arx, Margo Bindhardt, I. Stanley Levine, and Sam Vickers, Ex-Officio. Special guests in attendance were Secretary of State Glenda E. Hood; Jonathan Katz, CEO, NASAA; and Tog Newman, Chairman, NASAA. Other Council Members in attendance were Roy Hunt, Sibille Pritchard, Jacqueline Bradley, Barbara Fowler, Alejandro Aguirre, Ron Mason, Patricia Caswell, David Bear, and Margaret Wise.

Chairman Larmoyeux began the meeting by explaining the purpose of the committee is to respond to the Governor's request for a long-term vision regarding state support for cultural activities.

The committee recommends the following visioning questions for research, input, and planning:

1. What is the role of arts and culture, and consequently the state arts agency, in advancing the following initiatives:
 - * reading and education
 - * strengthening and supporting families
 - * diversifying the economy?

Notes: The Florida Arts Council recognizes the need to take a lead in state initiatives involving children, families, communities and the economy. Addressing the overall role of the arts and culture as it influences these initiatives will assist the state in developing its cultural vision.

2. Do we have a sufficient number of cultural facilities in Florida to meet current and future needs of our residents and tourists? How can we better utilize existing facilities and provide increased access? What role should the arts play in the sustainability of program support within existing cultural facilities? What is the appropriate role for the state in providing financial support for building and expanding cultural facilities?

Notes: Define "access." Develop a map of current facilities (public & private) and determine where needs exist. How far will people drive to attend a cultural event? What can we do to increase accessibility and do policies need to change to make arts and non-arts venues more accessible (such as in the case of public facilities that have imposed restrictions—liability, security, maintenance)? Ensure ADA issues are observed.

3. What should be the role of state government in sustaining arts education through life-long learning?
 - * Pre-K
 - * K-12 (in school and after school)
 - * College/University
 - * Adult Education

Notes: Encourage citizen advocacy for local arts education coalitions. Create partnerships with individual schools within communities. Suggest that arts organizations and education agencies work together. Review characteristics of successful arts education programs. Identify state models and use as a standard.

4. What is the state's role in building community development through the arts?

Notes: Important to develop partnerships with an emphasis on advocacy. Provide assistance to community-based organizations that provide support for the arts.

5. What should be the goals and objectives for the state's support of cultural organizations and individual artists?

Notes: Review policies to address sustaining large organizations and seed money for smaller groups. Address support for individual artists. Assume no growth in budget to expand programs. To advocate for stable revenue sources from funders/legislators, we need to provide clear definitions and assurances of how funding will be used. Assume costs to maintain current state grantsmaking system will be reduced; investigate partnerships with counties.

6. What is the definition of "culture/arts" in Florida as it relates to state support and funding, and does the definition need to be adjusted or modified?

Notes: To accommodate budget demands, definition of culture/arts should be explored to address whether they are too inclusive—are we funding organizations that should look elsewhere for support?

FUTURE STEPS

1. Present the above questions to the Secretary of State and Governor for their input.

2. The staff will work with the state university system to research issues and gather information to assist the council in addressing the six proposed visioning questions.

3. Council members are to notify the Chairman to let her know in which of the six issue areas they want to participate.

Chairman Larmoyeux thanked Secretary of State Hood for her participation and support. Mr. Larmoyeux also thanked Tog Newman and Jonathan Katz for their invaluable insight into the committee discussion.

With no further business, the committee adjourned at 11:55 a.m.

At the conclusion of Mr. Larmoyeux's report and following Council discussion, Dolph von Arx moved approval of the report, with Jacqueline Bradley seconding the motion. The motion was approved.

D. Cultural Facilities Task Force Report – Margo Bindhardt, Task Force Chairman, reviewed the report as follows:

The Cultural Facilities Program Task Force Committee met on January 27, 2003, at City Hall, Orlando, Florida. Task Force members in attendance were Margo Bindhardt, Chair; Patricia Caswell; Sibille Pritchard; Katharine Dickenson; and John Payson. Also attending were Beth Mason, Florida Arts Council Chair; and Glenda Hood, Mayor of Orlando and Secretary of State designee. Ms. Bindhardt called the meeting to order at

9:20 a.m. Discussion followed an outline that had been prepared by Don Blancett, program administrator. The outline was based on the Cultural Facilities Agenda Item presented to the Arts Council at their September 2002 meeting in Miami.

The Committee makes the following program revision recommendations (underlined) to the Arts Council:

- 1) Definition of a Cultural Facility. The Committee recommends changing "public media" to "media arts." Media Arts more accurately identifies organizations with programs that promote excellence in film, video, radio, and television in which media is the art form.
- 2) Program Requirements/Application Submission. The current submission structure should be retained. No changes.
- 3) Application Material. The current categories are sufficient to understand and score the applications. Retain the multiphase designations; however, because of revisions to the Application Review process, the Committee recommends deleting the practice of adding two additional points to the initial score of multiphase projects.
- 4) Support Material. The Committee encourages applicants to submit support letters from people who have actually visited the facility (if a renovation project) or participated in programs (if a new facility). Applicants should avoid form letters; original letters are preferred. Ten or twelve support letters are sufficient. The Committee also suggested that applicants submit a donor profile as part of their matching funds statement. The profile would identify information such as:
 - a. The number of donors who support the construction or renovation of the facility and range of contributed amounts (example: 100 people contributed \$1,000 each; or 1,000 people contributed between \$5 and \$500).
 - b. A description of the donors (example: individual, local artist guild, PTA, etc.).
Staff note. Guidelines already provide an opportunity for the applicants to indicate whether support comes from private, corporate, government, or federal sources. Additional information would be provided at the discretion of the applicant.
 - c. The population size of the community, and
 - d. The percentage of community support.

In order to avoid solicitations or security issues, supplying the names of the donors is optional. The Committee agreed that the donor profile should not be considered an eligibility requirement, but rather would be useful in clarifying community support for the project.

- 5) Application Review, Revisit, and Re-Scoring. The Committee agreed that the growing number of applications being submitted prohibits the review panel from a careful and thorough reading of each application in the time allotted for such review. The Committee reviewed the four possible application review scenarios outlined in the agenda and recommends the following format to the Arts Council:

The 15-member Arts Council will be divided into 3 panels with 5 members on each panel. Each panel will review a proportionate number of applications (as close to one-third of the eligible applications as possible). The applications will be distributed without regard to type (renovation, new construction, or acquisition) or organizational discipline (arts, non-arts, city, county or educational institution). Each panel will be responsible for reading and scoring the applications that are assigned to them. All panelists will come to the panel meeting prepared to discuss and score the assigned

applications. For information purposes only, all panelists will be mailed a copy of each eligible application submitted. Panelists will not be permitted to score applications other than those specifically assigned to them for review, but will be encouraged to review other applications for discussion purposes.

At the panel meeting, members of the three panels will sit as a single committee. Each panel will be responsible for discussing the applications assigned to them. Because the panels are sitting as a committee-of-the-whole, members of the other two panels may ask questions of the applicants or offer factual information that may impact on the review of the application under consideration. Two special provisions: 1) At no time will any panelist lobby or serve as an advocate for any application or organization; 2) All panelists will observe the Conflict of Interest restriction regardless of the application assignment.

6) Delete the initial scoring round. Individual panelist scores will not be announced during the first round of review. With only one scoring round, the appearance of scores being artificially raised or lowered can be eliminated.

7) Delete the Olympic Scoring Method. With only 5 panelists scoring an application, all scores must count. Dropping the high and low scores no longer has merit. The increased opportunity for discussion with the applicant and other panelists should assist with the consensual scoring.

8) Application Review. The following review procedure will be used for all applications:

- a. The panel Chair (selected by the Division from the pool of Arts Council alumni) announces the application number and organization name.
- b. The organization representative comes to the podium prepared to give the panel a brief update of the project since the application was submitted.
- c. Any panelist may ask questions about the update or application. The presenting panel will be encouraged to discuss the application, providing observations about the strengths and weaknesses of the application or project, and seek clarification from the applicant in any areas of uncertainty. These observations must be written on the panelist's evaluation sheet. The Division will retain each evaluation sheet as part of the application's permanent public record.
- d. The applicant will be permitted time to answer, explain, clarify, or respond to any question or observation made by any panelist.
- e. Any audience member who wishes to comment on the application currently under review may do so following the applicant's comments.

Numbers 1-5 will be repeated for each application in each panel until all applications have been reviewed.

- f. The Chair will then ask for comments from anyone in the audience who wishes to comment on any application under review.
- g. After all discussion has been concluded and everyone has been heard, the Chair will call for panelists to score their assigned applications. The scoring will proceed in the order of the application review. Division staff will calculate and announce the average score for each application.
- h. The Chair will call for a motion from each panel to accept that panel's scores.
- i. The Chair will ask for general comments from the panels or public prior to the conclusion of the meeting.

9) Panel Recommendations. The Committee recommends that the ranked scores from each panel be assimilated into a single list, ranked in priority order by score, for submission to the Secretary of State.

Each panel will submit a list of recommended projects, ranked in priority order by score, to the Committee Chair. The priority lists will be assimilated into a single list. The Chair will submit a report to the Florida Arts Council (FAC) that will include each panel's scores and comments, and the assimilated priority list.

The meeting adjourned at 1:43 p.m.

Following Council discussion, Stanley Levine moved approval of the recommendations. Margaret Wise seconded the motion. The motion passed.

XI. Grant Panel Reports

A. Cultural Support Grants Program Panel Reports

1. Literature – Don Blancett, Panel Chairman, reviewed the report as follows: The Literature Grant Review Panel convened in Tallahassee on February 4, 2003, to recommend grant awards to organizations.

Eight eligible applications were reviewed by the panel requesting a total of \$134,700. Eight applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

2. Folk Arts – Beth Mason, Panel Chairman, reviewed the report as follows: The Folk Arts Grant Review Panel convened in Tallahassee on February 5, 2003, to recommend grant awards to organizations.

Four eligible applications were reviewed by the panel requesting a total of \$75,600. All four applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

3. Dance – Beth Mason, Panel Chairman, reviewed the report as follows: The Dance Grant Review Panel convened in Tallahassee on February 6, 2003, to recommend grant awards to organizations.

Eleven eligible Dance applications were reviewed by the panel requesting a total of \$231,019. Nine applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

4. Music – Margo Bindhardt, Panel Chairman, reviewed the report as follows: The Music Grant Review Panel convened in Tallahassee on February 11, 2003, to recommend grant awards to organizations.

Eighteen eligible Music applications were reviewed by the panel requesting a total of \$343,014. All eighteen Music applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

5. Sponsor/Presenter & Theatre - Margo Bindhardt, Panel Chairman, reviewed the report as follows: The Sponsor/Presenter & Theatre Grant Review Panel convened in Tallahassee on February 12, 2003, to recommend grant awards to organizations.

Seventeen eligible Sponsor/Presenter applications, six eligible Community Theatre applications, and five eligible Professional Theatre applications were reviewed by the panel with total requests of \$372,400, \$112,400, and \$108,510, respectively. Fifteen Sponsor/Presenter applications were recommended for funding, all six Community Theatre applications were recommended for funding, and all five Professional Theatre applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

6. Inter/Multidisciplinary & Discipline Service – Dolph von Arx, Panel Chairman, reviewed the report as follows: The Interdisciplinary/Multidisciplinary/Discipline Service Grant Review Panel convened in Tallahassee on February 18, 2003, to recommend grant awards to organizations.

Seven eligible Interdisciplinary applications, twenty-four Multidisciplinary applications and four Discipline Service applications were reviewed by the panel with total requests of \$168,710; \$509,156; and \$100,000, respectively. Five Interdisciplinary applications, twenty-two Multidisciplinary applications, and two Discipline Service applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

7. Visual Arts & All Museums – Tanja Jones reviewed the report as follows: The Visual Arts Organizations and Museums Grant Review Panel convened in Tallahassee on February 19, 2003, to recommend grant awards to organizations.

Eight eligible Visual Arts applications, one Art Museum application and five Non-Art Museum applications were reviewed by the panel with total requests of \$158,100, \$21,360, and \$122,750 respectively; all eight Visual Arts applications were recommended for funding; the one Art Museum application was recommended for funding; and all five Non-Art applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

8. Media Arts – Margo Bindhardt, Panel Chairman, reviewed the report as follows: The Media Arts Grant Review Panel convened in Tallahassee on February 25, 2003, to recommend grant awards to organizations.

The Media Arts Grant Review Panel convened in Tallahassee on February 25, 2003, to recommend grant awards to organizations.

Eleven eligible applications were reviewed by the panel requesting a total of \$226,424. All eleven applications were recommended for funding. See **Attachment C** for a list of panel recommendations.

B. International Cultural Exchange – Sibille Pritchard, Panel Chairman, reviewed the report as follows: The International Cultural Exchange Grant Review Panel convened in Tallahassee on February 20, 2003, to recommend grant awards to organizations.

There were 34 eligible applications submitted to the International Cultural Exchange Grant Panel, requesting a total of \$760,825. Twenty-seven applications were recommended for funding within the historical panel budget of \$250,000. See **Attachment D** for a list of funding recommendations.

C. Arts in Education – Barbara Fowler, Panel Chairman, reviewed the report as follows: The Arts in Education Program Grant Review Panels convened in Tallahassee on March 6 & 7, 2003, to recommend grant awards to organizations.

On March 6, 54 eligible applications were reviewed for funding. They consisted of six Artist Residency Level I applications, 15 Artist Residency Level II applications, eighteen School-based Arts Education applications, three Partnership Level I applications and twelve Partnership Level II applications with a total request of \$527,786. The recommendations for funding within the prorated panel budget of \$227,551 included six Artist Level I applications, 13 Artist Residency Level II, 17 School-based Arts Education applications, one Partnership Level I application, and eleven Partnership Level II applications.

On March 7, 51 eligible Partnership Level II applications were reviewed with a total request of \$747,892. The recommendations for funding within the prorated panel budget of \$322,449 included 42 Partnership Level II applications. See **Attachment E** for a list of funding recommendations.

Corrections - Linda Downey brought attention to two errors in the Multidisciplinary Panel Report:

#04-0538 – due to a score of zero given by a panelist, the score was dropped and the average recalculated. The score went from 46.3 to 56.7.

#04-0542 – one score of 93 was entered into the computer incorrectly as 96. The correct average for this application is 91.5 instead of 92.3.

These changes did not affect the final outcome of the panel recommendations.

D. Public Comment on All Grant Panel Funding Recommendations – Public comment was received from Mark Marquardt.

E. Council Vote on All Grant Panel Funding Recommendations – Margo Bindhardt moved approval of all grant recommendations. Alejandro Aguirre seconded the motion. The motion was approved.

XIII. Other Business and Open Council Discussion

Margo Bindhardt complimented the panel staff for their excellent preparation for all the meetings. Mrs. Bindhardt also recommended that the application be reviewed for possible revision, as many panelist comments referred to the lack of information derived from the application.

Dolph von Arx suggested that applicants be educated in completing their applications, perhaps through more grantwriting workshops. Linda Downey mentioned that the Cultural Support Task Force would be addressing this issue.

Roy Hunt inquired about the schedule for the Fellowship Panels in the Fall. Ms. Downey reported that the Fellowship Panels had been cancelled due to the review of the program.

Margaret Wise thanked the Council for coming to Sarasota.

Chairman Mason thanked the Council members for their hard work in their Committees.

XIV. Public Comment

Nancy Curry, Ruth Eckerd Hall
Graci McGillicuddy, Former Florida Arts Council Member

XV. Adjourn

With no further business, the meeting was adjourned at 1:15 p.m.

Beth Mason, Chairman
Florida Arts Council

Ron Mason, Secretary
Florida Arts Council

JuDee Pettijohn, Director
Division of Cultural Affairs