

EVENTS & PARTICIPATION

SECTION B

For each of the following, please indicate the following as they relate to your grant activity. Terms are defined below. If a question does not apply, leave it blank.

15. CULTURAL EVENTS^A

What is the total number of different Cultural Events involved in this grant program or project?

Note: To count number of events, only include the number of different events which were offered, i.e. a play performed ten times (or an exhibit that runs for three months) should be counted as one event

16. INDIVIDUALS PARTICIPATING^B

What is the number of individuals participating in cultural events, or directly served by Professional Associations ^C, local arts agencies or state service organizations?

17. DIRECT YOUTH PARTICIPATION

Note: these figures should reflect a portion of the total number of participating individuals reported on line 16.

a. Total number of children / youth ^D participating in organized, school-based cultural events ^E

b. Total number of children / youth participating in non-school-based cultural events

18. ARTISTS PARTICIPATING: Total number of artists participating in the project or program

Note: these figures should reflect a portion of the total number of participating individuals reported on line 16.

19. SENIORS/ELDERS PARTICIPATING: Number of individuals over the age of 65

Note: these figures should reflect a portion of the total number of participating individuals reported on line 16.

TERM DEFINITIONS

- A. **Cultural Events** includes different artistic, cultural, or educational activities which were produced or sponsored by the grantee, were open and accessible to the public, and took place in the grant period, i.e. performances, exhibits, rehearsals, workshops, classes, seminars, demonstrations, conferences, publications, or media broadcasts. Do not include strictly fundraising/gala events.
- B. **Individuals Participating** should be the total number of individuals who are directly involved in the funded activity as artists, non-artist project participants or audience members between the grant or project start and end dates. Figures should encompass only those individuals directly affected by or involved in the funded activity, and should include the totals from lines 17a, 17b, 18 and 19. For General Operating Support count artists, staff, audiences, and project participants directly involved with organization's events and services within the given funding period; do not substitute the entire population of the geographic area served. For projects related to publication, report the number of persons using the materials or the number of copies actually distributed; do not substitute the total number of copies produced. For Internet-based projects, report the number of unique users; do not substitute the number of "hits" or times the information was accessed.
- C. **Professional Associations** refers to non-profit arts agencies, cultural alliances, and state/regional service organizations who serve the public and its membership by developing and providing services and programs to its community and constituency. The total number of individuals served by professional associations should include the number of individuals who directly received services or benefits from the association through membership, or participation in workshops, conferences, cultural events, publications, and/or media broadcasts. Do not include website hits or newspaper/media advertisements.
- D. **Children/youth** include individuals under the age of 18 that directly attended/participated in the project or program.
- E. **School-based cultural events** are cultural events that directly involve the participation of a public or private PreK-12 school, i.e. school field trips to arts organizations, performances or workshops which took place on school grounds, or other collaborations between arts organizations and schools. In school-based cultural events, the school is involved in organizing the children's participation in the cultural event. Touring companies should not report attendance at schools when the program was funded by the Division's state touring grant program.

GRANT ACTUAL BUDGET

SECTION C

EXPENSES:

	State Grant	Cash Match	In-Kind Contributions*
Personnel - Administrative	_____	_____	_____
Personnel - Artistic	_____	_____	_____
Personnel - Technical/Production	_____	_____	_____
Outside - Artistic Fees & Services	_____	_____	_____
Outside - Other Fees & Services	_____	_____	_____
Space Rental	_____	_____	_____
Travel	_____	_____	_____
Marketing	_____	_____	_____
Remaining Operating Expenses	_____	_____	_____
Column Subtotals	\$ _____	\$ _____	\$ _____
 A. TOTAL CASH EXPENSES (State Grant + Cash Match)			\$ _____
B. TOTAL IN-KIND CONTRIBUTIONS			\$ _____
C. TOTAL PROJECT COSTS (A + B) OR (State Grant + Cash Match + In-Kind)			\$ _____

* In-kind contributions may not exceed 25 percent of the total project costs

INCOME:

	Cash Income
Admissions	_____
Contracted Services Revenue	_____
Other revenue	_____
Corporate Support	_____
Foundation Support	_____
Other Private Support	_____
Government Support - Federal	_____
Government Support - State / regional (Do not include DCA grants)	_____
Government Support - Local	_____
Applicant Cash	_____
 D. SUBTOTAL CASH INCOME	\$ _____
E. GRANT AMOUNT SPENT	\$ _____
F. TOTAL CASH INCOME (D+E)	\$ _____
G. TOTAL IN-KIND CONTRIBUTIONS (Repeat amount listed in B)	\$ _____
H. TOTAL PROJECT INCOME (F+G)	\$ _____

Please account for additional revenue received in excess of project/program expenses; on a separate sheet of paper, explain how this revenue will be utilized. Additional Revenue equals "Total Project Income" minus "Total Project Cost". A deficit report will not be accepted.

Please account for budget changes that are not allowed on a separate sheet of paper. Non-allowables will not be accepted.

DESCRIPTORS

SECTION D

20. GRANTEE RACE

Primary race (50% or more) of your **organization**

- American Indian/Alaskan Native N
- Asian A
- Black, not Hispanic B
- Hispanic H
- White, not Hispanic W
- Hawaiian/Pacific Islander P
- No single group listed above 99

21. PROJECT DISCIPLINE - select one

- Dance 01
- Music 02
- Opera/Music Theatre 03
- Theatre 04
- Visual Arts 05
- Design Arts 06
- Crafts 07
- Photography 08
- Media Arts 09
- Literature (includes playwriting) 10
- Interdisciplinary 11
- Folk/Traditional Arts 12
- Humanities 13
- Multidisciplinary 14
- Non-arts/non-humanities 15

22. TYPE OF ACTIVITY – select one

Which best describes the project activity

- Acquisition 01
- Audience Services 02
- Fellowships 03
- Artwork Creation 04
- Concert/Performance/Reading 05
- Exhibition 06
- Facility construction/Maintenance 07
- Fair/Festival 08
- Identification/Documentation 09
- Institution/Organization establishment creation of a new institution / organization 10
- Organization Support - general operational support 11
- Arts Instruction 12
- Marketing 13
- Professional support - Administrative 14
- Professional support - Artistic 15
- Recording/Filming/Taping 16
- Publication 17
- Repair/Restoration/Conservation 18
- Research/Planning 19
- School Residency 20
- Other Residency - non-school setting 21
- Seminar/Conference 22
- Equipment purchase/lease/rental 23
- Distribution of art (e.g., films, books, prints) 24
- Apprenticeship 25
- Translation 26
- Writing about art (criticism) 27
- Professional development/training 28
- Student assessment 29
- Curriculum development/implementation 30
- Stabilization/Endowment/Challenge 31
- Technical Assistance 32
- Website/Internet Development 33
- Broadcasting 34
- None of the above 99

23. PROJECT DESCRIPTORS - select all that apply

Mark which, if any, of the descriptors below comprise a significant portion (50 percent or more) of the grant's resources/activities.

- Accessibility** A
Grants or services related to ADA/504 compliance or other activities designed to increase access to the arts for persons with disabilities.
- International** I
Programs or activities supporting any of the following: grantees visiting other countries, foreign artists visiting the USA, any cultural exchange program, linkages with artists or institutions in other countries, or establishing/administering international programs in your own agency.
- Presenting/Touring** P
Grants or services resulting in the movement of artists and artworks for performances, readings, screenings, exhibits, etc., in different geographic areas. Use to indicate funds awarded for either the hosting/presentation of works originating outside of the grantee community or for fees paid to artists or arts organizations that will, themselves, be touring in different areas.
- Technology** T
Grants or services using technology for the creation or dissemination of artworks or the use of technology for organizational management purposes.
- Youth at Risk** Y
Grants or services designed primarily to serve at-risk youth. Include arts-related intervention programs (for violence, drug/alcohol abuse and crime) as well as other creative programming specifically involving at-risk youth as primary project participants or beneficiaries.
- Seniors** S
Grants or services designed primarily to serve people age 65 and over

24. ARTS EDUCATION - select one

- 50% or more of this project's activities are arts education directed to: 01
 - A. K through 12 students
 - B. Higher education students
 - C. Pre-kindergarten children
 - D. Adult learners
- Less than 50% of this project's activities are arts education directed to: 02
 - A. K through 12 students
 - B. Higher education students
 - C. Pre-kindergarten children
 - D. Adult learners
- None of this project involves arts education 99

25. PROJECT RACE - primary race/culture of the grant project

- American Indian/Alaskan Native N
- Asian A
- Black/African American B
- Hispanic/Latino H
- White W
- Native Hawaiian/Pacific Islander P
- No single group listed above 99

26. U.S. CONGRESSIONAL DISTRICT

Provide the U.S. House of Representatives district for which your organization's business address is located: